

**4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)**

This institution is very old (established in 1968) in this area. It has its own sprawling campus sprayed in more than 10 acres of land to work for all process. We have 20 classrooms, huge well maintained play ground, Seminar rooms, Auditorium etc.

Institution has appointed sufficient support staff for the overseeing the maintenance of buildings, classrooms and laboratories. Additionally, many departments have Annual Maintenance Policies with suppliers and companies for the repair and maintenance. To improve the physical ambience of the campus, several initiatives are taken from time to time.

- Periodic painting and white washing of building and labs Ground-men for maintaining grounds, lawns, and Medicinal plant garden
- Tree plantation drives every year.
- Adequate Housekeeping staff for general cleaning.
- Rest rooms.
- Dustbins at every 100 meters

There is a periodic maintenance plan for each activity such as painting, white-washing. We have dedicated staff that includes plumbers, carpenters and electricians for maintenance of infrastructure. Workshop technicians for welding, furniture repairs carry out their activities in summer. Lab equipment is maintained by the dedicated technicians in the labs on a periodic basis during summer / winter vacations.