

**MANOHARBHAI PATEL COLLEGE OF ARTS, COMMERCE AND
SCIENCE, SAKOLI-441802, DIST- BHANDARA, (M.S.) INDIA****The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A**I. Details of the Institution**

1.1 Name of the Institution

Manoharbhair Patel College of Arts,
Commerce and Science, Sakoli

1.2 Address Line 1

Manoharbhair Patel College of Arts, Commerce and
Science, Sakoli , At- Po- Tah - Sakoli-441802

Address Line 2

Dist- Bhandara, (MS) India

City/Town

Sakoli

State

Maharashtra

Pin Code

441802

Institution e-mail address

mbpatelcollege@rediffmail.com

Contact Nos.

07186-236140, 236185, 9423640700

Name of the Head of the Institution:

Dr. Haresh Trivedi, Principal

Tel. No. with STD Code:

(07186) 236140/185

Mobile:

09423640700

Name of the IQAC Co-ordinator:

Dr. K. M. Borkar

Mobile:

09423107710/7038898349

IQAC e-mail address:

mbpatelcollege@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

Trac ID 12953

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.**This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

EC/62/RAR/105

1.5 Website address:

<http://www.mbpcsakoli.org>

Web-link of the AQAR:

<http://www.mbpcsakoli.org/AQAR2017-18>For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	-	03/05/2004	02/05/2011
2	2 nd Cycle	B	2.19	05/01/2013	04/01/2018

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

04/07/2005

1.8 AQAR for the year (for example 2010-11)**2017-2018****1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))**

- i. AQAR 2012-2013 24/02/2015
- ii. AQAR 2013-2014 24/02/2015
- iii. AQAR 2014-2015 04/01/2016
- iv. AQAR 2015-2016, 20/07/2016
- v. AQAR 2016-2017 28/06/2018

1.10 Institutional Status

- University State Central Deemed Private
- Affiliated College Yes No
- Constituent College Yes No
- Autonomous college of UGC Yes No
- Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

- Type of Institution Co-education Men Women
- Urban Rural Tribal
- Financial Status Grant-in-aid UGC 2(f) UGC 12B
- Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/ProgrammeArts Science Commerce Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme

NO

DST-FIST

NO

UGC-Innovative PG programmes

Any other (*Specify*)

-

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

12

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

NIL

2.6 No. of any other stakeholder and
community representatives

NIL

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

NIL

2.9 Total No. of members

18

2.10 No. of IQAC meetings held 03

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

NIL

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

NIL

2.14 Significant Activities and contributions made by IQAC

- Planning and organizing various academic and professional development events.
- Planning for upgradation and improving infrastructure, campus facilities, student amenities.
- Teaching learning and evaluation planning and implementation.
- Strengthening community outreach activities by giving the support.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic staff council meeting for planning of various activities. Portfolios for various committees distribution for smooth functioning of institution. Promotion of Digitization. Addition of Add-on courses. Entrepreneur development program. Continuation of Environment awareness among the students.	Academic staff Council meeting was taken for planning various activities and portfolio distribution. For the promotion of digitization college level workshop was conducted for students and staff. Addition of add-on courses is under consideration. Environmental awareness programme is

<p>Establishment of Research centres.</p> <p>Continuation of upgradation of and improvement in campus amenities and infrastructure</p> <p>Augmentation of ICT facilities for teaching-learning, promoting more use of ICT in academic and administrative work</p> <p>Promoting linkages with industry, corporate houses and other educational institutions</p> <p>Improvement in progression of students</p> <p>To Carry out Number of extension and outreach programmes in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross</p> <p>To establish functional MoU with institutions of National,International importance, other universities, industries, corporate houses etc.</p> <p>Enhancement in of e-journals e-books and National Digital Library.</p> <p>Membership in shodhsindhu, shodhganga, development of online databases</p> <p>Improvement in Number of awards/medals for outstanding performance in sports/cultural activities at national/international level More no. of sports and cultural activities /competitions should be organized at the institution level per year</p> <p>Improvement in placement of students</p> <p>To establish renewable energy sources for power requirement of college</p>	<p>continued for the students, various activities were undertaken.</p> <p>Establishing of Research centres is in progress.</p> <p>Campus infrastructure up-gradation done.</p> <p>ICT facilities upgraded.</p> <p>Communication with industries, corporate houses and educational institutes has been started.</p> <p>Zoology Dept has made MOU for Research with Laboratories.</p> <p>Students progression has been monitored.</p> <p>NSS, NCC have organized extension and outreach activities jointly with Government and Non-Government Organizations.</p> <p>Students motivated to participate in University/ National Level activities.</p> <p>Improvement in students participation in sports activity for gaining medal/ awards.</p> <p>Placement cell notifies regularly employment activities and guest lectures of eminent persons conducted.</p> <p>Planning for solar panels is under progress.</p>
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* Attach the Academic Calendar of the year as Annexure. (Annexure-II)

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action take

The draft AQAR was share with the faculty and heads of various departments, as well as conveners of different committees and the Principal of the college. Comments and suggestions from these people were taken into consideration while preparing and finalising the draft of the report.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	08	-	07	-
UG	03	-	-	00
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	11	-	07	00
Interdisciplinary		-	-	-
Innovative	01	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11 (3UG+8PG)
Trimester	-
Annual	00

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)Mode of feedback : Online Manual Co-operating schools (for PEI) **Please provide an analysis of the feedback in the Annexure (Annexure-I)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is framed by RTM Nagpur University, Nagpur

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	27	13	14	-	-

2.2 No. of permanent faculty with Ph.D. 18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	10	-	-	-	-	-	04	-	14

2.4 No. of Guest and Visiting faculty and Temporary faculty 42 - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	13	-
Presented papers	01	06	
Resource Persons		-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Interactive method, project based learning, Experiment based learning, Students seminar, Field based learning.

2.7 Total No. of actual teaching days during this academic year 182 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Unit Test/ Viva/ Seminar/ assignments

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 04 04 04

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared (Final Year)	Division				
		Distinction %	I %	II %	III %	Pass %
B. Sc.	165	02	16	52	08	42.27%
B. A.	145	0	15	35	20	48.27%
B.Com	45	0	05	12	04	46.67%
M. Sc. (Zoology)	13	0	02	04	0	46.5%
M. Sc. (Medici. Plant)	18	0	03	12	01	88.89%
M. A. (Political Science)	27	0	08	06	01	55.55%
M. A. (Marathi)	18	0	9	5	1	83.33%
M. A. (English)	4	0	03	1	0	100%
M.Com (Commerce)	35	01	16	8	2	77.14%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC provides nod to Academic calendar, Conduct Bridge programme for entry level students, Monitor class taken report annually, Feed back from faculty and students, Evaluation process framed and executed.

2.13 Initiatives undertaken towards faculty development Yes

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	03
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07		-	-
Technical Staff		08	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members motivated to submit Research projects, Attend the Seminars and conferences. Expand research areas, Publish Research papers in UGC listed Journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	12	
Non-Peer Review Journals		15	
e-Journals			
Conference proceedings	01	02	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	NIL	01	NIL	NIL	NIL
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Total	International	National	State	University	Dist	College
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year

-	-	-	-	-	-	-
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 Of the institute in the

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

06

07

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

 SRF

-

 Project Fellows

-

 Any other

-

3.21 No. of students Participated in NSS events: 200 total admitted students

University level

22

 State level

06

National level

-

 International level

-

3.22 No. of students participated in NCC events: Total 102 Cadets enrolled

University level

45

 State level

05

National level

16

 International level

-

3.23 No. of Awards won in NSS:

University level

1

 State level

-

National level

-

 International level

-

3.24 No. of Awards won in NCC:

University level

-

 State level

-

National level

01

 International level

-

3.25 No. of Extension activities organized

University forum

-

 College forum

17

NCC

02

 NSS

11

 Any other

-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree plantation, Wildlife awareness rally, Health awareness
- Blood donation camp, Cleanliness drive, Personality development camp.
- Election literacy, Yoga and fitness ,Guest lectures on different spheres
- Scientific temperament programmes by Science Forum

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10Acres	-	-	10Acres
Class rooms	17	02	-	19
Laboratories	10	-	-	10
Seminar Halls	01	-	-	01
No. of important equipments purchased (1-0 lakh) during the current year.	-	00	UGC Grant	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-		-

4.2 Computerization of administration and library

Computerization of Library is completed.
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	42921	6050735	639	149728	43560	6200463
Reference Books	2581	1068593	36	46623	2617	1115216
e-Books	-	-	-	-	-	-
Journals	25	12000	14	8145	39	20145
e-Journals						
Digital Database						
CD & Video			21	10000	21	10000
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing		02	31	31	02	08	08	
Added		-	05	05	-	-	-	-
Total		02	36	36	02	08	08	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Networking of computers done.
- WIFI facilities given for all.
- Training provided to staff and students for Internet and Mobile banking

4.6 Amount spent on maintenance in lakhs :

i) ICT	87,366/-
ii) Campus Infrastructure and facilities	5,25,875/-
iii) Equipments	3,56,900/-
iv) Others	10,43,731/-
Total :	20,13,872/

Criterion – V**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

NSS, NCC, Adult education, Nature club, Games and sports, Women's forum, placement cell.

Collection of information on career progression from alumni and from final year students
- some departments keeping internal records of student progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1751	289	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	733	35.93		1307	64.07

Last Year- 2016-17						This Year- 2017-18						
General	SC	ST	OBC	Physically Challenged	Total	Gene ral	SC	ST	OBC	NT+ SBC	PH	Total
311	358	218	1138	0	2025	48	345	207	1179	261	0	2040

Demand ratio 1:2

Dropout % : 07% students left the college

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- College is providing the guidance for competitive exam preparation and library facility for students.

No. of students beneficiaries

46

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	02	GATE	01	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Student counselling and bridge and induction program
- Organized state level Scholarship guidance in collaboration with My Carrier and Swayam.
- Displayed Notices about various job opportunities.
- Enrolled students for computer software courses under IIT Bombay and RTM NU, Nagpur.
- Organized Guest lecture for MPSC and Other Competitive Examinations.
- Organized special class for PG admissions through JAM.

No. of students benefitted

153

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Women cell organizes the programmes jointly with departments for Domestic violence, Women empowerment, Women cell also celebrated International Women's day programme

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		NIL
Financial support from government	929	42,69,001
Financial support from other sources	NIL	Cash rewards to topper students
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Grievance redressal cell provides help in sorting the minor problems. No major grievances received from the students during the year. The college has mechanisms in place for students to raise their grievances and get them addressed effectively.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To propagate and canvas quality education among students or rural backward areas by developing their personality to possess moral characters, virtue and to become ideal student, youth and citizen of India.

Mission :

- Develop all rounder personality of every student.
- Give rise to create virtuous, moral, disciplined student and youth.
- Catalyze the student to become competent citizen who obey the fundamental duties.
- Train the students to confront the adversities of life with scientific attitude, practical knowledge and self confidence.
- Develop the attitude of social obligations.
- Impart commercial education to become self employed person,
- Train students for various sports and to possess sound health.
- Encourage the hidden talent of students.
- To generate the attitude to protect nature and to balance environment.
- Aware students to be non-addict.
- Influence the students to possess human ethics like liberty, equality, fraternity, justice, humanity, virtue, charity, truth, non-violence and peace.

6.2 Does the Institution has a management Information System

The Principal covey the information from college to the management trust of education society.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty members are engaged in Board of studies of various subjects at University level for curriculum development activities. Many faculty members remain associated with university for moderation work.

6.3.2 Teaching and Learning

To facilitate the teaching learning process, regular classes through various teaching methods like, ICT classes, PDF of books, students seminars are conducted, apart from this college has decided criteria for internal assessment of students. Students are admitted according to merit list as per rules and regulations of University.

6.3.3 Examination and Evaluation

For examination and evaluation college conducts Unit test for all subjects, Demonstrations, Group discussion, students seminars with manuscripts, assignments are given to the students individually.

6.3.4 Research and Development

Promoting teachers for pursuing research by submitting the research major/ minor projects and publications. Facilitate to attend seminars, conferences, symposia, workshops to faculty members.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College every year conducts knowledge upgradation programs, Upgradation of computer systems done.

6.3.6 Human Resource Management

Training on Internet & Mobile Banking for Teaching and Non- Teaching staff, propagation of digital India program

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is done by parent body Gondia Education society.

6.3.8 Industry Interaction / Collaboration

Regular industrial & Educational tour visits are conducted by commerce , Botany and Zoology department.

6.3.9 Admission of Students

Students are admitted according to merit list as per rules and regulations of University.

6.4 Welfare schemes for

Teaching	03
Non teaching	03
Students	02

6.5 Total corpus fund generated

45,000/-

√

6.6 Whether annual financial audit has been done Yes \ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal		Authority
	Yes/No	Agency	Yes/No		
Academic	-	-	Yes		Principal & Management
Administrative	-	-	Yes		Principal & Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University conducts workshops for faculty members on examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university has a provision to accord autonomy to affiliated colleges. However initiative has to be taken by individual colleges.

6.11 Activities and support from the Alumni Association

Meeting of Alumni association was organized. Discussed about quality improvement, infrastructure facilities for students.

6.12 Activities and support from the Parent – Teacher Association

Parent teacher meeting was organized, parents actively participated in the meeting. Good suggestions were given by parents for betterment of college.

6.13 Development programmes for support staff

Supportive staff is being provided with EPF facilities, Credit co-operative society is helpful for them. New knowledge is provided about Newer trends by inviting the expertises in the field.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation, Cleanliness drive, maintaining local biodiversity in college campus as a model to inherit the message of conservation for students/ society.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Merit students felicitation by staff, Environment awareness camps- Face paintings to deliver the message, Street play, Promotion of Nature conservation activity and Field visits of students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Regular theory classes were arranged., Students presence in the class enhanced., students involvement in most of the activities observed.,
- After result analysis, guidance was provided to the students. Competitive exam preparation guidance was given, Campus interview were arranged for the students.,
- On the request external students were allowed to avail library facility. Extension of library facility to students.
- School children from other institution are invited for scientific orientation to boost higher education. Motivational speeches were given to school children in the area.

7.3 Give **two Best Practices** of the institution (*please see the format in the NAAC Self-study Manuals*)

- Promotion of sports culture among school students.
- Environment awareness programmes through nature club.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii) (Annexure- III & IV)*

7.4 Contribution to environmental awareness / protection

Tree plantation done in campus and outside the campus, Nature club is working for environmental issues., NSS camps organized, NCC camps organized.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Swot Analysis:-

- **Strengths-** qualified and dedicated faculty., Lush green campus, Multiple faculty programmes available., UGC sponsored Innovative program M. Sc. Medicinal plants available., Working on environmental awareness with New Navegaon Nagzira Tiger Reserve., Facilities for Competitive exam preparations., Games and sports opportunities with large play ground.
- **Weakness-** Lack of ICT awareness among non- science students. Full time vacant positions pending for Govt. approval.
- **Opportunities-** Organized NCC training which provide placements in Police department, Military services and CRPF.,
- **Threats-** Non- availability of jobs in nearby places in periphery of around 100Kms to the outgoing end users.

8. Plans of institution for next year

- Addition of Add-on courses through Swayam.
- "Saksham" the Entrepreneur development program.
- Environment awareness among the students.
- Promotion of Research activity.
- Continuation of up-gradation and improvement in campus amenities and infrastructure.
- Augmentation of ICT facilities for teaching-learning, promoting more use of ICT in academic and administrative work.
- To create linkages with educational institutions
- Promotion of Digitalization and Cashless transactions
- Improvement in progression of students
- To Carry out Number of extension and outreach programs in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Nehru Yuva Kendra.
- To establish functional MoU with institutions of National, International importance, other universities, industries, corporate houses etc.
- Enhancement in of e-journals e-books and National Digital Library.
- Membership in shodhsindhu, shodhganga, development of online databases
- Improvement in Number of awards/medals for outstanding performance in sports/cultural activities at national/international level More no. of sports and cultural activities /competitions should be organized at the institution level per year
- Improvement in placement of students
- To establish renewable energy sources for power requirement of college


Name : Dr. K. M. Borkar



Coordinator
IQAC

Signature of the Coordinator, IQAC

Name : Dr. H. R. Trivedi



Principal
M. B. Patel College of Arts,
Commerce & Science, Sakoli

Signature of the Chairperson, IQAC

Annexure-I**Feedback of Alumni, Students and Parents**

we conduct alumni and parents meet every year. We also take feedback about institution from our students and try to implement their suggestions for the betterment of institution since our institution is for benefit of students. Parents and Alumni attend the meetings as well as give informal suggestions whenever they visit our college.

Students:

- Students are satisfied with the infrastructure facilities, Classes conducted in the college.
- Students are also happy with the teachers interaction in classes as the teachers show powerpoint presentations related with the syllabus. Teachers also motivate students about extra curricular activities.
- Students are from rural areas and find this college as platform to develop their overall personality.
- Students feedback about syllabus is quite satisfactory. They report that the syllabus is divided in semester pattern. It helps in studying and scoring good marks.

Alumni and Parents:

Alumni and Parents meet came with some good suggestions like –

- Shown satisfaction about overall activities of college.
- Infrastructure is quite good.
- NSS and NCC are organizing good programs.
- Sports activities being organized by college are satisfactory.

The suggestions from Alumni and Parents are taken for implementation possibly from the next session.

Annexure II**Academic Calendar for the session 2016-17**

○	Commencement of the academic session	15/06/2017
○	Commencement of Admission processes	15/06/2017
○	Last date of admissions	05/09/2017
○	Commencement of classes	16/06/2017
○	Class Unit test 1 & 2	Last week of August and Second week of October
○	Last date for University Examination forms	10/09/2017
○	End of the first term	15/10/2017
○	Winter vacations	16/10/2017-14/11/2017
○	Start of University winter examinations	03/10/2017
○	(Examination schedules will be displayed by University for all subjects)	
○	Commencement of second term	15/11/2017
○	Commencement of classes	12/12/2017
○	College annual day and cultural events	14 & 15/02/2018
○	Class Unit test 3 & 4	Second week of February and second week of March
○	Last date for University Examination forms	20/12/2018
○	College internal exams and Practical exams	01/03/2018
○	(Some practical exams may be conducted after theory exams as per university schedule)	
○	University Summer examinations	22/03/2018
○	(Time table will be displayed by university)	
○	End of second term	31/04/2018
○	Summer vacations	01/05/2018

Annexure-III

Presentation of the Best Practices-1**1. Title of the practice:**

‘PROMOTION OF SPORTS CULTURE AMONG SCHOOL STUDENTS’

2. Goal:

To Provide a healthy environment and a platform to recognize hidden talent of a region to participate in sports and to show their excellence by participating and performing among the various competitors from the region.

3. The Context:

To promote the sports talent from the various school and colleges of the region, short distance Running competitions used to be conducted regularly in the premises where Boys and Girls of various schools are invited to participate in the competition. Which is conducted according to gender and the age category considering their capacity.

4. The Practice:

Every year on the eve of Death Anniversary of Lt. Manoharbai Patel (Founder President of Gondia Education Society) ‘**Sadbhavana Race**’ competition for Various categories i.e. U-14 Boys & Girls (1.5 Km.), U-17 Boys & Girls (2 Km.), U-17 Boys & Girls (2.5 Km.), Above 19 Competition Men & Women (5 Km) and a Walking Competition for Adults used to be organized for School and College Students and for the Senior citizens of the society.

5. Evidence of Success:

Number of Students Participation with the presence of their teachers and senior citizens, audience were excited to see the students participating in races and the participants were curious for winning medals in the races, due to ‘**Sadbhavana race**’ various students, teachers and senior citizens visit the college campus to see the facilities in the college.

6. Problem Encountered and Resources Required:

It is found in the region that some of the schools are not relieving their students for participation and some of the schools are far away from the venue, therefore they were unable to participate in the event.

7. Notes (Optional):

This kind of activities are very much useful for the students as they recognize their hidden talent by participating in the competition, therefore a platform is required to find the sports talent within a region.

Students are getting attracted due to the beauty of the competition as it is used to organize within a campus, therefore they found full safety at the venue and all the viewers/audience is able to watch the competitions easily anywhere from the playground.

As the students are coming to participate in this competition they also visit the campus to see the facilities in the college and thus they attract towards getting an admission in the college when they reach at senior level.

Presentation of the Best Practices-2

1. Title of the Practice :

‘ENVIRONMENTAL AWARENESS THROUGH NATURE CLUB’

2. Goal :

The Nature Club is working with intention to make more and more involvement of young students in Environmental conservation. To make study of problem in conservation and to be committed towards solving those problem. To acquire the background information for research. To strengthen campaigns and Advocacy based project.

3. The Context :

In Pursuance of the focus on connecting College Education with Environmental conservation practices outside in national interest, it is necessary to understand the richness and value of our ecology for human welfare and creates a mass movement for its protection and conservation through education and bring into practice at grass root level it in collaboration with concerned dept. It is more important than classroom teaching.

4. The Practices :

Our college team of Envocare Nature Club Volunteers are Involved in following innovative practices,

- i. Water fowl Census** :The pristine habitat of wetlands with rich flora and fauna and insects activities attracts the migratory birds (Water Fowl) coming from Siberia, China and a parts of Africa every year. Nature club volunteers takes the opportunity of identification, Counting as it is the bio-indicators of Existing Climatic Conditions as well as the climatic variations of this region. Similarly, the population, and threats to them and their habitat is being studied and finally documented In BNHS,Mumbai.
- ii. Conservation of Forest and Wildlife** : This region is rich with forest cover & wildlife resources. Its conservation for future generation is a need of hours therefore, the young Volunteers of nature club are involved in, Conservation practices through, Nature awareness rallies, Street Play, Public Counselling, Slide show etc , making students aware about degradation and restoration by field visits Participation of students in Tiger Census in Nagzira Wildlife Sanctuary
- a. Prohibition of Hunting Practices** : The hunting are also a common phenomenon which can be prohibited by constant monitoring of volunteers, restricting the hunters with the support of forest people and removal of hunting gears in specific hunting sites.
- b. Tiger corridor study**: Addressing the problems arised to corridor destruction by some developmental activities and need of its conservation has also been studied w.r.t maintain Gene pool too.
- c. Community Services** : It includes , the Shielding and deshielding of natural waterholes, construction of Weirs in wildlife sanctuaries so as to develop the sense and importance of moisture conservation. to strengthen the conservation practices and wildlife management.

5. Evidence of Success :

Nature club volunteers are also been trained to create new pattern of behavior in society towards the environment through Eco-religion which includes:

- i. The students are promoted to establish people group for collective environmental movement and action to develop a leadership qualities as well as to restrict the overexploitation of resources so as to get more and more benefits to people over generations.
- ii. The Environmental educational programmes are being organized in the various schools and colleges to make aware them by slide show, lectures, snake awareness programmes, Drawing, Face painting competition and by power point presentation with the support of world Wide Funds for Nature- India, Maharashtra State Office , Mumbai.
- iii. Conservation motives is being practiced in some villages by forming self help groups, counselling of people and build up a spirit of conservation through some extension and educational activities so that there should be a maximum participation of people as the several environmental practices

5. Problems Encounters and Resources Required:

Due to increasing populations and shrinking of resources, the livelihood of the people from this territory leads to overexploitation of resources. Despite of all these educational and awareness activities the complete solution is not achieved, it need more efforts.

6. Important to Note:

Environmental awareness and outdoor activities are very essential for the young students of college, as it provides the platform to understand the ecosystem in real sense, it develops a sense of understanding the problems and to work for its solution. The college students would be the part of the national systems, policy makers or in judiciary. These practices makes them more confident to work for the welfare of environment in future point of view.
